



# South Dartmoor Community College

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*Empowering everyone to be the best they can be.*

20 April 2025

Dear Parent / Carer

## **Year 7 Progress Evening by Video Call - Appointment Booking**

I would like to warmly invite you to attend our **Year 7 Progress Evening on Thursday 30 April from 16:00 – 18.30 by video call**. The evening will be an opportunity for you to talk to your son / daughter's subject teachers about their progress. For many of you, this will be a new system, so we have written some key points below, which we hope will support you to make the most of this evening.

**Timings:** The evening will be run remotely with meetings via video calls using the 'Parents Evening System'. It is worth noting that each appointment lasts exactly 5 minutes (there is a timer in the corner of the screen) with a 30 second break between appointments.

This means conversations need to be really focused in order to make the most of the appointment. As a result, you may wish to prepare questions in advance so you can maximise the time.

**Subjects to book:** It is not necessary to book with all subject teachers. We recommend parents make appointments with the core subject teachers, Maths, English and Science, followed by Humanities (Geography and History) and Modern Foreign Languages. These subjects make up over 65% of your child's timetable and will give you a good idea of how your child is doing at school.

**Split classes:** Some subjects may have more than one teacher. In these cases, we suggest that you only need to make an appointment with one of the subject teachers.

**Other subjects:** Due to the way our curriculum is structured, other subject teachers (including Art, Drama, PE, Music and Technology) may have multiple classes. This means, for these subjects in particular, appointments are limited, and we kindly ask that you only make appointments with these teachers if you have particular concerns or questions.

**Should you be unable to make an appointment:** In this case, please feel free to email the subject teacher directly and a conversation can be arranged. Staff email addresses are formed as follows; staff initial staff surname (no gap)[@southdartmoor.devon.sch.uk](mailto:southdartmoor.devon.sch.uk). So, for example, my email address is [jbradford@southdartmoor.devon.sch.uk](mailto:jbradford@southdartmoor.devon.sch.uk).

There are three exceptions to this rule;

Mr A Fleming – [afleming1@southdartmoor.devon.sch.uk](mailto:afleming1@southdartmoor.devon.sch.uk)

Mr D Murray – [dmurray1@southdartmoor.devon.sch.uk](mailto:dmurray1@southdartmoor.devon.sch.uk)

Miss R Lewis - [rjlewis@southdartmoor.devon.sch.uk](mailto:rjlewis@southdartmoor.devon.sch.uk)

**To book appointments please use this link:**

<https://southdartmoorcommunitycollege.schoolcloud.co.uk/>. (A short guide on how to add appointments is included with this letter.)

**Login with the following information:**

Student's First Name / Surname / Date of Birth

Appointments can be made from Monday 20 April and will close on Tuesday 28 April at midnight. Should you wish to make any changes after this date please contact Mrs Jo Wills: [jwills1@southdartmoor.devon.sch.uk](mailto:jwills1@southdartmoor.devon.sch.uk)

To ensure effective communication we rely on the contact information that we hold for you being accurate and up-to-date. Please keep the school informed of any changes to your details by emailing [jwills1@southdartmoor.devon.sch.uk](mailto:jwills1@southdartmoor.devon.sch.uk)

If you have any concerns regarding your son/daughter in the meantime, please do not hesitate to email their tutor or subject teacher. I hope this evening will offer you valuable information and support.

Yours faithfully



John Bradford

Assistant Headteacher

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