



## The College Library

Our library is a key area for regular independent study for all 6th Formers. A £50 returnable library deposit is required from all 6<sup>th</sup> form students who study academic courses.

### Library Opening Hours for Sixth Formers

<b>8.00 - 5.00</b>	Mondays to Thursdays
<b>8.00 - 3.35</b>	Fridays

### The Library contains:

- Fiction works to suit all tastes
- Non-fiction works representing all curriculum subjects
- Reference works including dictionaries, encyclopaedias and atlases
- Reference textbooks including familiar classroom textbooks
- Daily Newspapers plus a range of magazines for study and interests
- Electronic media (Internet, CDs, DVDs etc)
- 30 PCs connected to Broadband Internet with B&W printing faculties.
- Multi-Media Booth to view films, listen to music or work in groups for presentations.

### Principles for the use of the Library by Sixth Formers

- ***'Quiet + Independent + serious study'***
- The Library is there for quiet, independent work. If students prefer to work in groups or like to talk whilst working they will need to use the facilities at Place House. Extended conversations or working in pairs/groups are unsuitable for working in the library. The Multimedia Booth is bookable for groupwork.
- No outdoor wear (coats, hats, gloves, scarves) or bags are allowed in the Library and must be left in the foyer outside in the racks or on coat hooks. The foyer is covered by a security camera.
- No eating is allowed. Students may bring their own bottled *pure* water in bottles with a non-spill lid. No other drinks allowed.
- ICT facilities must be used for work related websites and for presentation of sixth form assignments only.
- Please follow this guide and avoid negative use of the Performance Consequence System. We will exclude from the Library any student who is unable to co-operate with these expectations.

### Library Lending

- Up to 12 books may be borrowed for a period of 2 weeks. They may be called in earlier if needed by other readers.
- Sixth Form Text Books are loaned till the end of June in the year of study and must be returned to the Library then.