



# South Dartmoor Community College

Executive Head teacher | Mrs J Veal

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23 April 2024

Dear Parent / Carer

## Year 8 Progress Evening by Video Call - Appointment Booking

I would like to warmly invite you to attend our Year 8 Progress Evening on Thursday 2 May from 16.00 – 18.30.

The evening will be run remotely with meetings via video calls using the 'Parents Evening System'. We use this system for all of our Progress Evenings and feedback from parents and staff continues to be very positive. It is worth remembering that each appointment lasts exactly 5 minutes (there is a timer in the corner of the screen). This means conversations need to be really focused in order to make the most of the appointment. As a result, you may wish to prepare questions in advance so you can maximise the time. If, following the evening, you still find yourselves with unanswered questions or that simply time had run out before you had finished, please contact the member of staff directly and a further conversation can be arranged.

To book appointments please visit <https://southdartmoorcommunitycollege.schoolcloud.co.uk/>. (A short guide on how to add appointments is included with this letter.) Login with the following information: Student's First Name / Surname / Date of Birth. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. The SEND Leadership Team, made up of Ian Squires and Natasha Rose will be available for appointments with students on the SEND register and Susie Hill, the Head of Year 8, will be making appointments by invitation only.

Appointments can be made from Tuesday 23 April and the booking system will close on Tuesday 30 April at midnight. Should you wish to make any changes after this date please contact Mrs Wills: [jwills1@southdartmoor.devon.sch.uk](mailto:jwills1@southdartmoor.devon.sch.uk)

Please also find a guide for how to attend appointments over video calls below:  
<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>.

I hope this evening will offer you valuable information and support.  
Yours faithfully

Mr N Cox  
Assistant Headteacher

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