

Feedback and Marking Policy

Feedback should be personalised and part of an on-going learning dialogue. Marking should inform planning for exceptional teaching and learning. Comments or questions should be incisive and challenge the students.

At SDCC we use **Live feedback and Marking**. Teachers provide feedback during the lesson, normally during the independent practice phase. Feedback will be given on that lessons work only. This will inform planning for the subsequent lesson. Students should respond to feedback immediately.

Feedback should meet the following principles:

- Teachers should plan for how students will receive and use feedback.
- Feedback should move learning forwards.
- Most feedback should be live and immediate; focusing on the task, subject content or self-regulation.
- Students should have the opportunity to use the feedback, responding in **green pen**.
- Feedback should be on going at a verbal level.

It is acknowledged that feedback will look different for different subject areas. Some examples of feedback that might be given include:

- A question for students to respond to that stretches their thinking.
- Comments that direct a student to redraft a piece of writing.
- Modelling of a process to get a student back on track.
- Marking codes that relate to a specific task used in class.
- Highlighting parts of a students work that they need to review or check.

Literacy marking at SDCC

- All staff will carry out a consistent approach to literacy marking, this will be across all year groups.
- Staff are to encourage the use of the symbols with students. Students will be encouraged to mark for literacy when they are peer marking.
- Literacy errors can be identified by staff in general classwork, but the use of symbols must be present.
- All literacy errors will be marked/ highlighted in red pen by staff. Students will correct in green pen.

Symbol	What it represents
Sp in the margin.	Spelling - Incorrect words will be underlined in the text.
P in the margin.	Punctuation - A circle will identify where there is an error in the text.
C in the margin.	Capital letters - the incorrect letter will be circled in the text.
FS in the margin	Full sentences – the incomplete sentence will be underlined.

Symbols for the development of learning

Q in the margin	Question – This will be something that either refers to a misconception, stretches the student or refers back to prior learning.
<< in the margin	Rewind – A sentence that asks students to review previous work.
VF	Verbal Feedback – there is no requirement to write down the feedback but students must respond in green if it is appropriate.