



# South Dartmoor Community College

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16 March 2023

Dear Parent / Carer

## Year 9 Options Information Evening by Video Call - Appointment Booking

I would like to warmly invite you to attend our **Year 9 Options information Evening on Tuesday 28<sup>th</sup> March from 16:00 – 17.30 by video call**. The evening is not mandatory and calendared as a final opportunity to seek any clarification you have about any of the Options subjects that are available for your child to study in years 10 and 11, in advance of the options process closing on Thursday 30<sup>th</sup> March.

The evening will be run remotely with meetings via video calls using the 'Parents Evening System'. It is worth remembering that each appointment lasts exactly 7 minutes (there is a timer in the corner of the screen). This means conversations need to be really focused in order to make the most of the appointment. As a result, you may wish to prepare questions in advance so you can maximise the time. If, following the evening, you still find yourselves with unanswered questions or that simply time had run out before you had finished, please contact the member of staff directly and a further conversation can be arranged. Staff email addresses are formed as follows; staff initial staff surname (no gap)[@southdartmoor.devon.sch.uk](mailto:southdartmoor.devon.sch.uk). So, for example, my email address is [jbradford@southdartmoor.devon.sch.uk](mailto:jbradford@southdartmoor.devon.sch.uk).

To book appointments please use this link:

<https://southdartmoorcommunitycollege.schoolcloud.co.uk/>. (A short guide on how to add appointments is included with this letter.)

Login with the following information:

Student's First Name / Surname / Date of Birth

This allows you to choose your own appointment time with teachers and you will receive an email confirming your appointment.

Appointments can be made from Thursday 16 March and will close on Friday 24<sup>th</sup> March at midnight. Should you wish to make any changes after this date please contact Mrs Jo Wills: [jwills1@southdartmoor.devon.sch.uk](mailto:jwills1@southdartmoor.devon.sch.uk)

Please feel free to email me if you require any further information. Should you have any concerns regarding your son/daughter in the meantime, please do not hesitate to email their tutor or subject teacher.

Yours faithfully

John Bradford

Assistant Headteacher, Progression

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