



## Extra-Curricular Activities Protocol and Procedures



We believe that education and personal development happens both inside and outside of the classroom. South Dartmoor Community College and the Atrium has an extensive range of extracurricular activities to enrich the children's learning experience. Teacher-led clubs take place at lunchtime or after school and vary through the school year. These include Duke of Edinburgh, Ten Tors, visual and performing arts and a wide range of sports.

In the summer term, the college collapses the timetable for three days to runs activities where students are offered a wide range of activities to enrich the curriculum, develop wellbeing, social and life skills.

### **Rationale**

- a. Extra-curricular activities are an integral part of the ethos of the schools. They provide students with an opportunity to enhance their personal development and self-image.
- b. Extra-curricular activities should be planned as an opportunity to extend the students' learning experience in the classroom and the wider community.
- c. Activities and clubs will be available to all students, subject to guidance from staff.

### **Aims**

- a. To develop and encourage experience and expertise in areas not provided for within the formal curriculum.
- b. To enhance students' self-image and social development.
- c. To provide an opportunity for students to represent South Dartmoor Community College and the Atrium at school, county and national level.
- d. To enhance the ethos and image of the schools within the community.
- e. To encourage students' active participation in a variety of extra-curricular areas.
- f. To encourage, in sporting, creative and other competitive pursuits, the positive use of leisure time
- g. To offer valuable opportunities for residential experience in a variety of extra-curricular areas.
- h. To provide opportunities for students to develop their performance skills through dramatic and musical presentations.

### **Broad Guidelines**

- a. All students will be encouraged to participate in some form of extra-curricular activity, as part of the invested curriculum program.

- b. A variety of Extra Curricular activities will be available to all students.
- c. Activities should take place within accordance with Health and Safety requirements. Students must also follow relevant school behavioral requirements. All afterschool clubs should take a register of student which is sent to the school office, and therefore quickly communicated if contacted by parents/carers. Students must provide evidence from parents/carers (letter or email) regarding methods of returning home after clubs, unless picked up by the parent/carer. Arrangements for lifts from other from other parents, relatives or friends, also has to be communicated in advance. It is the teachers responsibly to dismiss students in accordance with these arrangements.
- d. Students' endeavours and experiences should be acknowledged and recorded through schools' praise systems, certification and public presentations.
- e. Clubs and activities are planned and published on a termly basis to parents, posted on the school website and displayed at every opportunity in the college and in Atrium.
- f. When planning activities that involve activities outside the college hours and off-site, correct referrals will be made through the 'planning trips procedures' and Devon County Council procedures will be followed.

#### **External activities not run by the school**

In regard to these activities it is the responsibility of South Dartmoor Community College and the Atrium to check that the provider has:

1. Appropriate safeguarding procedures and practices in place
2. Correct insurance
3. Staff who are appropriately qualified
4. Health and Safety arrangements that are appropriate

Where outside providers deliver sessions, they will be briefed that they must stay within the college's British Values and SMSC policies. Teachers must take reasonable care that a balanced and fair view point is expressed.