



8 October 2019

Dear Parent/Carer,

Reporting Home 2019 - 2020

This letter outlines the plan for reporting home to parents, for years 7-11, this academic year.

'Data Capture' Reports

Once a term, all students in years 7-11 will receive a report called a Data Capture. This report will be emailed to parents and carers. If we do not have an email address for you a paper copy will be posted home.

To ensure effective communication we rely on the contact information that we hold for you being accurate and up-to-date. It is therefore important that you keep the school informed of any changes to your details by emailing

sharris@southdartmoor.devon.sch.uk.

The schedule for sending Data Capture reports home is as follows:

Data Capture 1: Years 7 - 10 year groups week commencing 18 November 2019

Y11 to include Mock results week commencing 16 December 2019

Data Capture 2: Years 7 – 10 week commencing 9 March 2020
Y11 to include Mock results week commencing 23 March 2020

Data Capture 3: Years 7-10 week commencing 22 June 2020

Each Data Capture report includes a detailed explanation of the grades. Please do not hesitate to contact the school if you have any queries or concerns regarding your child's report. Within each report there is a comprehensive guide to what the report contains, what the descriptors mean and the grades used.

Feedback Fortnights

'Feedback Fortnights' are an opportunity for you to access your child's learning journey. During a 2 week period in the Autumn and Summer term your son/daughter will bring home evidence of their ongoing learning and progress across the curriculum. For example, this might be their exercise book, sketchbook, learning log or an

equivalent. You will be able to read feedback given to your son/daughter and you will also be invited to make your own comment and become part of the learning conversation. This process has replaced written comments on reports. **Our first feedback fortnight commences on Monday 2 December 2019.** To make it easier for you to find where to sign books and make comments we are using coloured stickers for each term and for this autumn term the colour will be orange/brown.

Parents' Evenings & Yr specific events

Parents' evenings for each year group are scheduled as follows:

- Year 7** Tutor Parents' Evening Thursday 17 October 2019 4.15-6:15pm
Subject teacher Parents Evening Thursday 13 Feb 2020
4.15-7.30pm
- Year 8** Subject teacher parents' evening Thursday 30 January 2020 4.15-7.30pm
- Year 9** Thursday 5 March 2020 4.15-7.30pm
- Year 10** Thursday 23 April 2020 4.15-7.30pm
- Year 11** Sixth form open evening Thursday 10 October 2019 4.30-7.30pm
Subject teacher parents' evening Thursday 16 January 2020 4.15-7.30pm

We encourage parents to attend these evenings as it is a chance for you to meet with subject teachers to talk about your son/daughter's progress. Bookings are made online through Parents Evening System. A letter with further information will be emailed home prior to each evening.

Please feel free to email me if you require any further information about reporting home. Should you have any concerns regarding your son/daughter in the meantime, please do not hesitate to email their tutor or subject teacher using the format ateacher@southdartmoor.devon.sch.uk. For example, my email is edixon@southdartmoor.devon.sch.uk.

Yours faithfully



Emma Dixon

Assistant Principal Standards & Outcomes