

# Exams @ SDCC

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Opening doors through education

# Exams through Year 11

- Formal mocks
  - Autumn
    - 4th November - two weeks, straight after half term\*
  - Spring
    - 10th February - two weeks, either side of half term
  - GCSE's
    - 11/05/2020 first public exam
    - 18/06/2020 last public GCSE exam\*  
(Contingency day 24/06/2020)

# What to expect



- Mocks
  - Exam timetable – 2 weeks prior to the first exam
    - **Starting** time of each exam
    - Location of each exam
    - Seat number
- GCSE's
  - Statement of entry – Spring term
    - CHECK carefully - Are all the exams listed? Are all students details correct?
  - Exam timetable
    - Check again, copy & stick on the fridge

# Exam Day Protocol

- In full uniform
- All equipment in a clear plastic pencil case
- Transparent water bottles permitted with labels removed
- Meet at the rock @ 8:55 first bell
- Bags to be left at the rock or if raining in the foyer of the Ashmoor center
- Students check seating on the board
- Called by exams team to the JMB\*
- Enter silently and remain silent throughout
- NO MOBILE PHONES ARE PERMITTED IN THE EXAM ROOM

## START TIMES

- AM 9:10
- PM 13:20

## LOCATIONS

- JMB
- Library
- Place House
- ICT suit
- Class rooms
- Admin Block

# Exam Day Protocol

- Late

- Call main reception and inform them of issue
- Student to present themselves to student reception where they will be picked up by a member of the exams team and escorted to the exam.
- Later than 10 am, a student is still permitted to sit the exam but it is at the discretion of the exam board whether or not they accept the paper.
- If possible remove any internet enabled devices from the student and keep them or hand them to reception.

- III

- Attend school if possible, separate rooms can be arranged if absolutely necessary
- Call school and report the absence due to illness
- If medical support pursued, then a doctor's note forwarded to school
- Form will be dispatched to be completed and returned giving reasons for absence.

- Absent

- Unless a verifiable reason is ascertained for student absence the cost of the entry will be charged

# Results

- 20th August 2020
- At place house time to be confirmed usually 9am
- No emails but SAE if not available to collect in person
- Collection by proxy

# Special consideration

- Mock grades/teacher assessment are NOT used as a guide to award grades if students are absent.
- Absent with no reason = no marks for that paper
- Applied for on the day of the exam if there are extenuating circumstances that have affected the performance of the candidate **during that exam.**
  - Temporary illness
  - Long term condition
  - Personal circumstances
- The maximum support applied to marks is a 5% increase and this is awarded in only the gravest of situations.
- Notify your HOH and the exams team in conjunction and where possible by email



# Clashes- exams timetabled at the same time

- Unlikely but possible at GCSE
- If three hours or under then no more than a 20min break, supervised (revision is NOT allowed) in between exams and sat in the same AM or PM session
- If over three hours, then split between an AM and a PM session. Time between the exams supervised and candidates can revise



# FAQ

- Can you move the exam if its not at a convenient time?
  - No
- Can we go away after our child's last exam and before the whole exam season has finished?
  - Yes but the contingency date set by JCQ is 24/06/2020 and exams can be rearranged to that date if needs be so it is at your risk
- What is malpractice?
  - Any event which compromises the integrity of the exam
    - communicating verbally or non verbally whilst in the exam room
    - Creating a distraction to candidates in the exam room
    - in possession of an internet enabled device
    - any conduct which brings in to question the college and its ability to conduct exams as stipulated by JCQ
- Which adults are in the exam room?
  - Exam team and invigilators (these can be staff as well as volunteers trained to support the exams team), scribes, readers and support staff as needed by individual candidates
  - Senior leadership team if required
- What happens in the event of a fire?
  - Students are evacuated to a separate area, (the basketball courts), remaining in silence and in seat order.
  - Special consideration is applied for the whole cohort.

# Useful contacts

- Heads of House
  - Bell Tor [m Slater@southdartmoor.devon.sch.uk](mailto:m Slater@southdartmoor.devon.sch.uk)
  - Fox Tor [j Morrison-hill@southdartmoor.devon.sch.uk](mailto:j Morrison-hill@southdartmoor.devon.sch.uk)
  - Haytor [dray@southdartmoor.devon.sch.uk](mailto:dray@southdartmoor.devon.sch.uk)
  - Hound Tor [proberts@southdartmoor.devon.sch.uk](mailto:proberts@southdartmoor.devon.sch.uk)
  - Rippon Tor [amathew@southdartmoor.devon.sch.uk](mailto:amathew@southdartmoor.devon.sch.uk)
- Exams team
  - Emma Dixon & Samantha Harris
  - [exams@southdartmoor.devon.sch.uk](mailto:exams@southdartmoor.devon.sch.uk)
- Main reception
  - 01364 652230
- Our main exam boards
  - OCR
  - Edexcel
  - AQA
  - WJEC
- Exam regulators
  - [www.jcq.org.uk](http://www.jcq.org.uk) Joint council of qualifications