



JOB DESCRIPTION

PASTORAL SUPPORT WORKER

Job title: Pastoral Support Worker

Contract type: Full time/permanent

Reporting to: Assistant Principal

Salary:

We are seeking to appoint two dedicated and enthusiastic colleagues who would have a well-developed understanding of strategies to manage and support young people and their families. It is our aim to work directly with parents and carers to help children get the very best out of school and to help support families with any issues, problems or concerns.

Main purpose

The Pastoral Support Worker, under the direction of the Assistant Principal and as a member of the Pastoral Team, will take a role in:

- Supporting children and responding to their needs.
- Supporting parents in engaging positively with their child's learning and development.
- Provide preventative support, advice and guidance to support parents/carers of children with early signs of social, emotional, health or attendance issues.
- Ensuring that parents are supported and empowered to address these issues as far as possible from their own resources.
- Forging close partnerships between home and school: encouraging the development of positive respectful relationships between all parties.
- Working jointly with the family to model learning e.g. negotiation skills/ conflict resolution.
- Promoting an understanding of parental influence upon lifelong achievement.
- Working with parents to identify and overcome barriers to their child's learning.
- Working with parents in developing effective techniques to support and encourage children with their learning.
- Responding to safeguarding concerns and liaising with staff, parents and the local authority when necessary.

Additional duties and responsibilities

Under the direction of the Assistant principal.

- Support the Assistant Principal in the day-to-day running of the Pastoral team
- Build positive relationships with members of the school community
- Keep up to date with developments in safeguarding

- Seek training and continuing professional development to meet own needs
- Provide a safe, calm and well-ordered environment for all students and staff, focused on safeguarding students and developing exemplary behaviour in Student Reception
- Establish and implement whole-school systems for student wellbeing and safeguarding
- Provide staff with training and support so they can play a part in enhancing students' physical, mental and emotional development
- Provide safeguarding data to the Assistant Principal when requested