

South Dartmoor Community College and the Atrium

Person Specification - Caretaker



E = Essential, D = Desirable

Method of Assessment The table indicates the possible method/s by which the skills/knowledge/level of competence in each area will be assessed.	Essential or Desirable	Application Form	Interview (or other selection activity)
Qualifications			
Able to communicate clearly, understand and follow instructions.	E	✓	✓
Education qualifications or demonstrable relevant experience.	E	✓	✓
Undertaken training including, Legionella awareness, Asbestos awareness, IOSH. Awareness of Health & Safety at work.	D	✓	✓
Experience:			
Willing to undertake any training relevant to the role.	E	✓	✓
Ability to demonstrate a range of practical and/or specific site maintenance abilities.	E	✓	✓
Experience of undertaking general cleaning duties or similar.	E	✓	✓
Experience of caretaking/site duties within this area.	D	✓	✓
Knowledge, Skills and Abilities:			
Ability to work efficiently and flexibly, with minimum supervision.	E	✓	✓
Ability to work as part of a team and alone, to achieve specified standards.	E	✓	✓
Ability to develop and maintain good working relationships with all members of the MAT.	E	✓	✓
Ability to manage time effectively to complete tasks to a high level.	E	✓	✓
Ability to demonstrate self-motivation, initiative and enthusiasm. Punctual and reliable.	E	✓	✓
Further Requirements:			
Able to display an awareness, understanding and commitment to the protection and safeguarding of children and venerable adults.	E	✓	✓
Due to the nature of the role, the ability and willingness to work at and travel to different Trust sites from time to time.	E	✓	✓

The College is committed to the safeguarding and wellbeing of students and expects all staff to share in this responsibility. You will be required to work under child protection screening, including enhanced DBS clearance and full reference checks with previous employers.

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