

South Dartmoor Community College and the Atrium

Person Specification



E = Essential, D = Desirable

Method of Assessment The table indicates the possible method/s by which the skills/knowledge/level of competence in each area will be assessed.	Essential or Desirable	Application Form	Interview (or other selection activity)
Qualifications:			
Level of education equivalent to 5 passes at GCSE (levels 9-4/A-C)/NVQ 2 or demonstrable relevant experience	E	✓	
Trade qualification relevant to the role.	D	✓	
H&S qualifications.	D	✓	
Leadership qualification or demonstrable relevant experience.	D	✓	
Undertaken training including Legionella awareness, Asbestos awareness, IOSH.	D	✓	
Full UK Driving License or willingness to undertake such qualification or access to alternative transport arrangements to undertake your duties.	E	✓	✓
First Aider, or willingness to undertake.	D	✓	
Experience:			
Able to demonstrate good practical knowledge and experience in trade works.	E	✓	✓
Experience of legionella, fire regs/safety.	E	✓	✓
Demonstrable experience of managing a team.	E	✓	✓
Previous experience of managing a large building.	E	✓	✓
Knowledge, Skills and Abilities:			
Ability to demonstrate good leadership/supervision skills.	E	✓	✓
A team based approach to work.	E	✓	✓
Ability to build and maintain good working relationships at all levels.	E	✓	✓
Able to communicate effectively with staff, children, contractors and parents.	E	✓	✓
Commitment to work flexibly to meet the business requirements.	E	✓	✓
Have a methodical approach to problem solving.	D	✓	✓
Ability to motivate self and others.	D	✓	✓
Good standard of general IT skills, and a working knowledge of all MS Office packages.	E	✓	
Knowledge of risk assessments and health and safety considerations.	D	✓	✓
Further Requirements:			
Able to display an awareness, understanding and commitment to the protection and safeguarding of children and vulnerable adults.	E	✓	✓
Due to the nature of the role, the ability and willingness to work at and travel to different Trust sites from time to time is essential.	E	✓	✓

The College is committed to the safeguarding and wellbeing of students and expects all staff to share in this responsibility. You will be required to work under child protection screening, including enhanced DBS clearance and full reference checks with previous employers.

Person Specification produced by WeST HR Business Partner & Director of Estates, October 2021