



Sixth Form Exam Re-sit Request

This form needs to be returned to the Exams Office by **Monday 21st January 2019**. Late requests and incomplete forms will not be accepted without good reason.

Exam Number					
Candidate Name				Year and Tutor Group	
Contact Telephone Number				Contact Email Address	
Awarding Body	Qualification Type & Subject	Specification Code	Entry Code	Unit Title	Fee
					£
					£
					£
					£

Do you wish to re-certificate your AS (Yes/No)?
 (Note: this will probably be in exceptional circumstances only)

By signing this form you are confirming that to the best of your knowledge all details provided above are correct and that you confirm that you will pay any entry fees that are due. Payment can be made either by Parent Pay or cash.

Candidate Signature:

Date:

Approved by Subject Teacher:

Date:

FOR EXAMS OFFICE USE ONLY			
Date entry received by the exams office			
Payment received	Parent Pay	Cash	Total: £
Date entry made to awarding body			